

RIVER PLACE

A NEW CHATTANOOGA
EVENT SPACE

River Place FAQs

WHERE DO GUESTS PARK?

Due to our central downtown location, there is ample street, lot and garage parking available. Metered street parking is free Monday- Saturday after 6:00pm and all day Sunday. To see a map of available pay-to-park lots and garages, please view our 'Where to Park' tab at riverplacecha.com.

DO YOU HAVE PREFERRED CATERERS OR VENDORS?

All catering services are welcome, so you are free to bring in your top choice vendors. We will be happy to provide you with suggestions of vendors booked for previous events held at the Pavilion. Caterers/bartending vendors will be required to list River City Company as an "Additionally Insured" on their Certificate of Insurance.

WHAT IS INCLUDED WITH RENTAL?

Day of Venue Coordinator

Event insurance

Security

Wireless internet

IS THERE ANY FURNITURE INCLUDED IN MY RENTAL OF RIVERPLACE?

No; all furniture including chairs and tables, sound equipment and A/V needs will have to be rented from a third party vendor of your choice for events at River Place.

WHAT HAPPENS IF I GO PAST MY RENTED TIME?

If you want to keep the party going, feel free! Any overage time will be billed at our normal rate of \$250/additional hour and will be taken out of the Damage & Cleaning Deposit.

WHEN DO WE HAVE TO BE OFF THE PREMISES?

River Place must be cleared by 2:00 am the night of your event.

WHAT IS THE CANCELLATION POLICY?

The rental deposit (50% of full rental fee) is 50% refundable if Renter cancels in writing a minimum of thirty (30) days prior to the scheduled event. The full rental amount (100% of full rental fee) is 50% refundable if Renter cancels in writing less than thirty (30) days prior to the event.

WHAT IS THE ALCOHOL POLICY?

The serving of alcohol is permitted for private events, under the following conditions— There is no glass allowed in the pavilion. Beer must be in kegs or cans, and wine or liquor must be served in plastic containers. Events with an open bar must have an ABC certified bartender on site. Ticketed events or events with a cash bar require a vendor with a mobile liquor license.

DO YOU HAVE PARTNER HOTEL DISCOUNTS?

We have partnered with several premiere downtown hotels to offer renters discounted rates. Our partner hotels include Dwell Hotel, Sheraton Read House, Double Tree Hotel, Hampton Inn & Suites, Hilton Garden Inn and Holiday Inn Express.

LEARN MORE AT:
WWW.RIVERPLACECHA.COM